

Held

JANUARY 5, 2023

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CALL TO ORDER, APPROVAL OF MINUTES, APPOINTMENTS

The Board of Trustees of Concord Township met in special session on January 5, 2023 at 9:00 a.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio to organize for 2023. The Fiscal Officer called the meeting to order with the roll call. In attendance were Trustees Jason Haney, Joe Garrett, and Bart Johnson.

Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the previous meeting, December 28, 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Fiscal Officer opened the floor for nominations for 2023 Chairman of the Board. Mr. Haney moved and Mr. Garrett seconded to re-appoint Mr. Johnson as Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Johnson seconded to re-appoint Mr. Garrett as Vice Chairman. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to re-appoint Mr. Haney as Executive Board Member. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The meeting was then turned over to the 2023 Chairman, Mr. Bart Johnson.

ORGANIZATIONAL BUSINESS

Fiscal Officer Jill Davis discussed the payables and cash balances to the Board. Mr. Johnson moved and Mr. Garrett seconded to approve new pending purchase orders, and payment voucher #184 for \$52.32 from December 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes. Reconciled bank statements ending December 31, 2022 were also presented.

The Board of Trustees will hold their regular township meetings on the second and fourth Wednesdays of each month at 7:00 p.m. at the Concord Township Administrative Building, 6385 Home Road, Delaware, Ohio, unless otherwise advertised.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #23-0105-1 to authorize the Fiscal Officer to perform the following acts: 1.) Apply for advance payment of tax settlements from county auditor if required, 2.) Make intra-fund transfers as necessary to maintain daily operations and meet financial obligations, 3.) Invest township funds in investments that comply with federal, state and local laws, rules and regulations, 4.) Prepare and submit amended revenues and estimated resources to County Auditor, 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, etc., 6.) Receive all original employment applications, including but not limited to physical exams, insurance applications, payroll withholding documents, background checks, MVR checks, and any other document relating to personal information covered by HIPAA, 7.) Make Electronic Fund Transfers (EFT) as necessary, and 8.) Handle all township credit card policies and issues. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #23-0105-2 to intend to sell by GovDeals internet auction any township personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to designate Chief Cooper as the Board's representative in conducting and/or administering the internet auctions held pursuant to this resolution. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #23-0105-3 to authorize the township to participate in the State of Ohio's cooperative purchasing program. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #23-0105-4 to authorize the township to participate in contracts awarded by the State of Ohio Department of Transportation. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #23-0105-5 to employ Peter Griggs and/or the law firm of Brosius, Johnson & Griggs LLC on an annual, as-needed basis for 2023 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in personnel and other such

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matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #23-0105-6 to employ Chris Rinehart and/or the law firm of Rinehart Legal on an annual, as-needed basis for 2023 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in zoning and other such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$10,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to adopt Resolution #23-0105-7 to employ Kelly Stults and/or the law firm of Thomas & Company on an annual, as-needed basis for 2023 as the township's outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in workers compensation and other such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed \$5,000.00 without further action by the Board. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to adopt Resolution #23-0105-8 to employ Allen Freeman and/or 50+1 Public Policy Initiatives on an annual, as-needed basis for 2023 as a grant writing consultant, at a cost of \$1,200.00 per month. Vote: Haney-yes, Garrett-abstain, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to adopt Resolution #23-0105-9 to approve use of township funds for payment of 2023 Delaware County Emergency Management apportionment dues in the amount of \$6,554.55. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to approve paying expenses for elected officials and designated employees to attend the 2023 Ohio Township Association conference. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded for cemetery fees to remain the same as in 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded for zoning fees to remain the same as in 2022. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Haney moved and Mr. Garrett seconded for part-time zoning inspector and road department supervisor cell phone reimbursements to remain the same as 2022, \$50 and \$100 per month respectively. Vote: Haney-yes, Garrett-yes, Johnson-yes.

2023 Salaries & Wages:

State law determines the pay salaries of the elected officials based on the township annual budget, which were increased 1.75% for 2023: Fiscal Officer \$33,880 per year, Trustees \$24,730 per year. Mr. Johnson moved and Mr. Haney seconded to pay elected officials monthly per the State of Ohio's compensation chart on a salary basis. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded to pay the part-time Zoning Inspector \$25,700 per year salary. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Garrett seconded for Zoning Commission Board and Board of Zoning Appeals members pay to remain the same as 2022, at \$50 per meeting, with a bonus for each Board's chairperson of \$200 and \$100 per year, respectively. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Garrett moved and Mr. Haney seconded to increase pay rates for the following positions by 7.1% (current inflation rate): full-time Zoning Clerk/Administrative Assistant \$20.20 per hour, part-time Road Department employees \$19.46 per hour with a CDL license or \$17.73 per hour without a CDL license, full-time Road Department employee (David Kreidler) \$22.71 per hour. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Mr. Johnson moved and Mr. Haney seconded to pay the Road Department Supervisor \$72,000 per year salary (same vacation and sick time as 2022). Vote: Haney-yes, Garrett-yes, Johnson-yes.

Held

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Mr. Johnson moved and Mr. Haney seconded to pay part-time Fire Department employees \$19.00 per hour for Emergency Medical Technicians and \$20.00 per hour for Paramedics. Vote: Haney-yes, Garrett-yes, Johnson-yes.

Full-time Fire Department employees will receive a 3% pay increase for 2023 per the Local Firefighters Union #3755 contract dated January 1, 2022-December 31, 2024: Step I-\$64,441.66, per year, Step II-\$70,687.81 per year, Step III-\$78,990.57 per year, and Lieutenant-\$90,839.14 per year.

Mr. Johnson moved and Mr. Haney seconded to pay the Fire Captain \$104,465.02 per year salary, with six weeks of vacation, capped at 1250 hours year end maximum, with firefighter union benefits other than kelly days, overtime, or comp time. Vote: Haney-yes, Garrett-yes, Johnson-yes.

The Trustees thanked Chief Cooper for his leadership and the Fire Department running so well. Mr. Johnson moved and Mr. Garrett seconded to pay the Fire Chief \$127,008.95 per year salary (same as 2022), with eight weeks of vacation that will not carry over (use or lose), and with firefighter union benefits other than kelly days, overtime, or comp time. In addition, a policy change will take effect, allowing the Fire Chief to cash out accrued vacation over the 2023 fiscal year. Vote: Haney-yes, Garrett-yes, Johnson-yes.

NEW BUSINESS

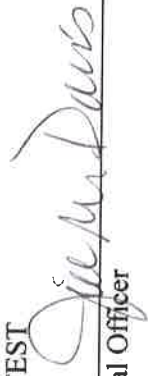
It was noted the 0.4mil road levy will expire in 2023. If put on the May special election ballot, the deadline is February 1, 2023 at 4:00 p.m., but the cost will be much higher.

The coat rack in the lobby is broken and a new one with more hangers needs to be ordered. The township building kitchen was cleaned out this week. The lobby windows were leaking again down the wood beams from the rain.


An inquiry was received about installing a new septic line under the township road South Park Place in Lucy Depp. Mr. Garrett will follow up with the resident.

With no further business, Mr. Garrett moved and Mr. Johnson seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes.

ATTEST


Fiscal Officer

BOARD OF TRUSTEES


Jason Haney


Joe Garrett

Bart Johnson

Concord Township Trustees

Organizational Meeting – January 5, 2023 – 9:00 a.m.

Call to Order & Roll Call 9:00 a.m. – Fiscal Officer

Approval of Minutes

Appointment of 2023 Chairman, Vice Chairman & Executive Member

Turn over meeting to new Chairman

Public Input

Pay Bills

I would like to certify the Fiscal Officer has provided us with current financial statements. I need a motion to approve purchase orders and payment vouchers.

Resol 23-0105-1 to authorize the Fiscal Officer to perform the following acts: 1.) Apply for advance payment of tax settlements from county auditor if required, 2.) Make intra-fund transfers as necessary to maintain daily operations and meet financial obligations, 3.) Invest township funds in investments that comply with federal, state and local laws, rules and regulations, 4.) Prepare and submit amended revenues and estimated resources to County Auditor, 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, etc., 6.) Receive all original employment applications, including but not limited to physical exams, insurance applications, payroll withholding documents, background checks, MVR checks, and any other document relating to personal information covered by HIPAA, 7.) Make Electronic Fund Transfers (EFT) as necessary, 8.) Handle all township credit card policies and issues.

Resol 23-0105-2 to intend to sell by internet auction township personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is no longer needed for public use, is obsolete, or is unfit for the use for which it was acquired, and to designate “ _____ ” as the Board’s representative in conducting and/or administering the internet auctions held pursuant to this resolution.

Resol 23-0105-3 to authorize the township to participate in the State of Ohio’s cooperative purchasing program.

Resol 23-0105-4 to authorize the township to participate in contracts awarded by the State of Ohio Department of Transportation.

Resol 23-0105-5, 6, & 7 (separately) to employ “ (Brosius, Johnson & Griggs LLC / Rinehart Legal / Thomas & Co) _____ ” and/or the law firm of “ _____ ” on an annual, as-needed basis for 2023 as the township’s outside legal counsel, to represent and advise the township and its officers, boards, and commissions, based on rates provided by counsel, and to advise them in such matters as may be referred to said counsel, by or on behalf of the Board or its designee, provided that the total compensation shall not exceed “ \$ _____ .00 ” without further action by the Board.

Resol 23-0105-8 to employ 50+1 Public Policy Initiatives on an annual, as-needed basis for 2023, as the township grant writing consultant at a cost of \$1,200 per month.

Motion to approve paying expenses for elected officials and designated employees to attend the 2023 Ohio Township Association convention.

Review of Cemetery Sexton, Fees & Rules

Review of Zoning Fees & Inspector Cell Phone Reimbursement

Salaries & Wages:

Elected Officials

Zoning Dept – full time, part time

Admin Dept – full time, part time

Road Dept – full time, part time

Fire Dept – full time, part time

Old Business

Receipt of 2023 Road Improvement construction cost estimate from County Engineer's office

New Business

Correspondence

Adjourn

RESOLUTION NO. 23-0105-1

Delaware County, Ohio

Mr. Garrett

moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to authorize the Fiscal Officer to perform the following acts:

- 1.) Apply for advance payment of tax settlements from County Auditor if needed.
- 2.) Make intra-fund transfers as necessary in order to maintain daily operations and meet financial obligations.
- 3.) Invest township funds in investments that comply with federal, state and local laws, rules and regulations.
- 4.) Prepare and submit amended revenues and estimated resources to County Auditor.
- 5.) Establish and approve forms for use in fiscal transactions of township, i.e. expense reports, inventory reports, timesheets, requisitions, etc.
- 6.) Receive all original employment applications, including but not limited to physical exams, insurance applications, payroll withholding documents, background checks, MVR checks, and any other document relating to personal information covered by HIPAA.
- 7.) Make Electronic Fund Transfers (EFT) as necessary.
- 8.) Administer township credit card policies.

Mr. Haney seconded the motion.

Vote: Johnson Yes, Garrett Yes, Haney Yes.

Adopted the 5th day of January, 2023

Attest:

Jill M. Davis
Fiscal Officer

Board of Trustees:

[Signature]
[Signature]
[Signature]

**BOARD OF TRUSTEES
CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO**

RESOLUTION NO. 23-0105-2

RESOLUTION OF INTENT TO SELL BY INTERNET AUCTION PERSONAL PROPERTY, INCLUDING MOTOR VEHICLES, ROAD MACHINERY, EQUIPMENT, TOOLS, OR SUPPLIES THAT IS NOT NEEDED FOR PUBLIC USE, IS OBSOLETE, OR IS UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED.

PREAMBLE

WHEREAS, the Board of Trustees of Concord Township, Delaware County, Ohio (“Board”) routinely has personal property, including motor vehicles, road machinery, equipment, tools, or supplies that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, which it desires to sell; and,

WHEREAS, the Board desires to sell that property by Internet auction; and,

WHEREAS, Ohio Revised Code §505.10(D) authorizes the Board to sell personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired, by Internet auction.

RESOLUTION

NOW, THEREFORE BE IT RESOLVED BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES AS FOLLOWS:

SECTION 1. INTENT TO SELL PERSONAL PROPERTY BY INTERNET AUCTION

It is the intent of the Board to sell by Internet auction personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired.

When property is to be sold by Internet auction, the Board or its representative may establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including requirements for pick-up or delivery, method of payment, and sales tax. This type of information shall be provided on the Internet at the time of the auction and may be provided before that time upon request, after the terms and conditions have been determined by the Board or its representative.

SECTION 2. BOARD REPRESENTATIVE

Mr. ~~#####~~ Todd Cooper, is hereby designated as and, for all purposes, shall act as the Board’s representative(s) in conducting and/or administering Internet auctions held pursuant to this Resolution. He/she is hereby authorized to negotiate on behalf of the Board a contract with a contractor to conduct Internet auctions consistent with this Resolution.

SECTION 3. EFFECTIVE YEAR OF RESOLUTION

This Resolution is effective only for calendar year **2023**.

SECTION 4. AUCTIONS TO BE CONDUCTED BY CONTRACTOR

The Board, having negotiated a contract, shall contract with GovDeals, Inc. ("GovDeals"), a Delaware corporation, having its principal place of business at 5907 Carmichael Place, Montgomery, Alabama 36117, to conduct the Internet auctions. The GovDeals representative assigned to the Board and his/her contact information is as follows:

Name: _____

Title: _____

Region: _____

Address: _____

Telephone/Cell: _____

Email: _____

Facsimile: _____

SECTION 5. DESCRIPTION OF HOW AUCTIONS WILL BE CONDUCTED

Township owned personal property, including motor vehicles, road machinery, equipment, tools, or supplies, that is not needed for public use, is obsolete, or is unfit for the use for which it was acquired will be posted on an Internet-based auction system for sale for potential buyers to bid upon and purchase these items. The Internet site where the items are posted is owned, managed, and operated by a contractor known as GovDeals, Inc. ("GovDeals"). The Board will contract with GovDeals to post items and act as a representative of the Board to conduct the auction. Items will be listed for no less than the minimum number of days established by this Resolution.

GovDeals will charge a fee to the Board for items that are sold through GovDeal's Internet auction. For any items that are sold, GovDeals will charge a total fee of twelve and one half percent (12.5%) of the sales price. Of that fee, the Board pays zero percent (0%) and the winning bidder pays twelve and one half percent (12.5%). There is a minimum fee of Five Dollars (\$5.00).

The base fee of seven and one half percent (7.5%) is reduced as follows on sales where the sale price is greater than One Hundred Thousand Dollars (\$100,000.00):

1. Where an asset sells for more than \$100,000, and up to \$500,000 the GovDeals fee is seven and one-half percent (7.5%) of the winning bid up to \$100,000, plus five and one-half percent (5.5%) of the winning bid for auction proceeds in excess of \$100,000 up to \$500,000.
2. Where an asset sells for greater than \$500,000, and up to \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the bid amount in excess of \$500,000 up to \$1,000,000.
3. Where an asset sells for greater than \$1,000,000 the GovDeals fee is seven and one-half percent (7.5%) of the first \$100,000 of the winning bid, plus a fee of five and one-half percent (5.5%) of the next \$400,000 of the winning bid, plus a fee of three and one-half percent (3.5%) of the next \$500,000 of the winning bid, plus a fee of two and one-half percent (2.5%) of the bid amount in excess of \$1,000,000.

GovDeals shall collect such fees by collecting all proceeds due the Board from the winning bidder and remitting the proceeds to the Board less the GovDeals fee.

The Board may utilize other disposal approaches, including traditional auctioneer services or sealed bids. However, the Board may not utilize other disposal approaches for an asset at the same time the asset is listed on the GovDeals online auction site or sell by some other means to a prior bidder any item currently or previously listed on the GovDeals site for the purpose of avoiding payment of the GovDeals fee.

SECTION 6. MINIMUM NUMBER OF DAYS THAT PROPERTY WILL BE OFFERED
Personal property sold via Internet auction shall be offered for a minimum of ten (10) days including Saturdays, Sundays, and legal holidays.

SECTION 7. GENERAL TERMS AND CONDITIONS OF SALES
The following terms and conditions shall apply to all sales via Internet auction:

1. **Guaranty Waiver.** All assets are offered for sale "AS IS, WHERE IS." The Board of Trustees of Concord Township, Delaware County, Ohio and/or Concord Township, Delaware County, Ohio (Seller) make no warranty, guaranty or representation of any kind, expressed or implied, as to the merchantability or fitness for any purpose of the property offered for sale. The Buyer is not entitled to any payment for loss of profit or any other money damages – special, direct, indirect or consequential.
2. **Description Warranty.** Seller warrants to the Buyer the property offered for sale will conform to its description. Any claim for mis-description must be made prior to removal of the property. If Seller confirms the property does not conform to the description, Seller will keep the property and refund any money paid. The liability of the Seller shall not exceed the actual purchase price of the property. Please note upon removal of the property, all sales are final.
3. **Personal and Property Risk.** Persons attending during exhibition, sale or removal of goods assume all risks of damage of or loss to person and property and specifically release the Seller and GovDeals from liability therefore.
4. **Inspection.** Most assets offered for sale are used and may contain defects not immediately detectable. Bidders may inspect the property prior to bidding. Bidders must adhere to the inspection dates and times indicated in the asset description. See special instructions on each asset page for inspection details.
5. **Consideration of Bid.** Seller reserves the right to reject any and all bids and to withdraw from sale any of the assets listed.
6. **Buyer's Certificate.** Successful bidders will receive a Buyer's Certificate by email from GovDeals.
7. **Buyers Premium.** If a Buyers Premium is shown on the auction page bidder box, then that amount (expressed as a percentage of the final selling price) will be added to the final selling price of all items in addition to any taxes imposed.
8. **Payment.** Payment in full is due not later than 5 business days from the time and date of the Buyers Certificate. Payment must be made electronically through the GovDeals Website. Acceptable forms of payment are:
 - PayPal
 - Wire Transfer
 - Visa

- MasterCard
- American Express
- Discover

PayPal and Credit Card purchases are limited to below \$5,000.00. If the winning bid plus applicable taxes, if any indicated, and the buyer's premium, equals more than \$4,999.99, PayPal and Credit Cards may not be used. If Wire Transfer is chosen, a Wire Transfer Transaction Summary page will provide payment and account information. The Wire Transfer must be completed within 5 days.

9. Removal. All assets must be removed within ten (10) business days from the time and date of issuance of the Buyer's Certificate. Purchases will be released only upon receipt of payment as specified. Successful bidders are responsible for loading and removal of any and all property awarded to them from the place where the property is located as indicated on the website and in the Buyer's Certificate. The Buyer will make all arrangements and perform all work necessary, including packing, loading and transportation of the property. Under no circumstances will Seller assume responsibility for packing, loading or shipping. See special instructions on each asset page for removal details. A daily storage fee of \$10.00 may be charged for any item not removed within the ten (10) business days allowed and stated on the Buyer's Certificate.
10. Vehicle Titles. Seller will issue a title or certificate upon receipt of payment. Titles may be subject to restrictions as indicated in the asset description on the website.
11. Default. Default shall include (1) failure to observe these terms and conditions; (2) failure to make good and timely payment; or (3) failure to remove all assets within the specified time. Default may result in termination of the contract and suspension from participation in all future sales until the default has been cured. If the Buyer fails in the performance of their obligations, Seller may exercise such rights and may pursue such remedies as are provided by law. Seller reserves the right to reclaim and resell all items not removed by the specified removal date.
12. Acceptance of Terms and Conditions. By submitting a bid, the bidder agrees they have read, fully understand and accept these Terms and Conditions, and agree to pay for and remove the property, by the dates and times specified. These Terms and Conditions are displayed at the top of each page of each asset listed on GovDeals. Special Instructions appearing on the asset page will override certain sections of the terms and conditions.
13. State/Local Sales and/or Use Tax. Buyers may be subject to payment of State and/or local sales and/or use tax. Buyers are responsible for contacting seller or the appropriate tax office, completing any forms and paying any taxes that may be imposed.
14. Sales to Employees. Employees of the Seller may bid on the property listed for auction, so long as they do NOT bid while on duty.

SECTION 8. PUBLICATION

After adoption of this Resolution, notice of the Board's intent to sell unneeded, obsolete, or unfit-for-use township personal property by Internet auction shall be published in a newspaper of general circulation in the township (Delaware Gazette). The notice shall include a summary of the information provided in this Resolution and shall be published at least twice.

Notice may also be posted on the Board's Internet web site. If the notice is posted on the Board's web site, the second notice otherwise required to be published in a newspaper of general circulation in the township may be eliminated, provided that the first notice published in such newspaper meets all the following requirements:

- a) It is published at least two weeks before the Internet auction begins.
- b) It includes a statement that the notice is posted on the Board's Internet web site.
- c) It includes the Internet address of the Board's Internet web site.
- d) It includes instructions describing how the notice may be accessed on the Board's Internet web site.

SECTION 9. POSTING OF NOTICE

A notice similar to the published notice required by Section 8 of this Resolution shall be posted continually throughout the calendar year in a conspicuous place in the Board's office.

SECTION 10. ADOPTION

All formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 11. PRIOR RESOLUTIONS

This Resolution supersedes any Resolution of intent to sell personal property via Internet auction adopted by this Board prior to the effective date of this Resolution.

SECTION 12. EFFECTIVE DATE

This Resolution shall take effect immediately upon adoption.

Motion to approve by Mr. Garrett; Seconded by Mr. Haney.

ADOPTED THIS 5th DAY OF January, 2023.

Attest

Jill M. Davis
Fiscal Officer

BOARD OF TRUSTEES, CONCORD TOWNSHIP,
DELAWARE COUNTY, OHIO,

[Signature]
[Signature]

RESOLUTION NO. 23-0105-3
AUTHORIZING Concord Township TO PARTICIPATE
IN THE State of Ohio COOPERATIVE PURCHASING PROGRAM

It was moved by Mr. Garrett, and seconded by Mr. Haney to approve the following Resolution:

WHEREAS, Ohio's Cooperative Purchasing Act. (AM. Sub. H.B. No. 100), was signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the State of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials; now therefore,

THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Concord Township,

Section 1. That the Board of Trustees hereby requests authority in the name of CONCORD TOWNSHIP to participate in state contracts, which the Department of Administrative Services, Office of State Purchasing has entered into, and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Board of Trustees is hereby authorized to agree in the name of CONCORD TOWNSHIP to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Concord Township's participation in the contract.

Further, that the Board of Trustees does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Board of Trustees is hereby authorized to agree in the name of CONCORD TOWNSHIP to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Board of Trustees does hereby agree to directly pay the vendor.

Vote: Johnson yes
Garrett yes
Haney yes

Adopted the 5th day of January, 2023.

Attest: Jim Davis
Fiscal Officer

Trustees: [Signature]
[Signature]
[Signature]

RESOLUTION NO. 23-0105-4
IN THE MATTER OF CONCORD TOWNSHIP BEING AUTHORIZED TO
PARTICIPATE IN CONTRACTS AWARDED BY THE OHIO DEPARTMENT
OF TRANSPORTATION

It was moved by Mr. Garrett, and seconded by Mr. Haney, to approve the following Resolution:

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, Be it Resolved by The Concord Township Board of Trustees:

SECTION 1. That the Board of Trustee hereby requests authority in the name of Concord Township to supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 2. That the Board of Trustees is hereby authorized to agree in the name of Concord Township to be bound by all terms and conditions as the Director of Transportation prescribes.

SECTION 3. That the Board of Trustees is hereby authorized to agree in the name of Concord Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Concord Township participates, for items it receives pursuant to the contract.

SECTION 4. That Concord Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Vote: Johnson Yes, Garrett Yes, Haney Yes.

Adopted the 5th day of January, 20 23.

Attest: Jill McDavid
Fiscal Officer

Board of Trustees:
[Signature]
[Signature]

RESOLUTION # 23-0105-5

**RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2023**

Mr. Johnson moved, and Mr. Garrett seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2023 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ 20,000. for legal services for year 2023;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Brosius, Johnson Griggs LLC and/or the law firm of _____ are hereby employed on an annual basis for calendar year 2023 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 5,000.⁰⁰ without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: yes : yes : yes

Adopted: January 5, 2023

ATTEST:

Jill M Davis
Fiscal Officer

Trustee

Trustee

Trustee

RESOLUTION # 23-0105-6

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2023

Mr. Johnson moved, and Mr. Garrett seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2023 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ 20,000. for legal services for year 2023;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Rinehart Legal and/or the law firm of _____ are hereby employed on an annual basis for calendar year 2023 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 10,000. without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Yes : Yes ; Yes

Adopted: January 5, 2023

ATTEST:

Jill M Davis
Fiscal Officer

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

RESOLUTION # 23-0105-7

RESOLUTION EMPLOYING TOWNSHIP'S ATTORNEYS
ON AN ANNUAL BASIS FOR THE YEAR 2023

Mr. Johnson moved, and Mr. Garrett seconded, for the adoption of the following Resolution:

WHEREAS, the Concord Township Board of Township Trustees ("Board") is authorized by Section 309.09(B) of the Revised Code to employ attorneys on an annual basis other than the prosecuting attorney to represent the Township and its officers, boards, commissions in their official capacities and to advise them on legal matters; and

WHEREAS, Section 309.09(B) of the Revised Code provides that no such attorney may be employed except on the order of the Board, duly entered upon its Journal, in which the compensation to be paid for the attorney's legal services shall be fixed; and

WHEREAS, the Board finds it necessary to appoint attorneys to counsel and represent the Township on an annual basis for calendar year 2023 in such matters as the Board or its designee may refer to them; and

WHEREAS, the Board has appropriated the sum of \$ 20,000. for legal services for year _____;

NOW THEREFORE, BE IT RESOLVED by the Board of Township Trustees of Concord Township, Delaware County, Ohio, that:

SECTION 1. Thomas & Co. and/or the law firm of _____ are hereby employed on an annual basis for calendar year 2023 as the Township's legal counsel to represent the Township and its officers, boards and commissions in their official capacities and to advise them in connection with such matters as may be referred to said Counsel by or on behalf of the Board or its designee.

SECTION 2. The total compensation shall not exceed \$ 5,000. without further action by this Board.

SECTION 3. The attorneys may be discharged at any time by majority vote of the Board.

SECTION 4. The Township Fiscal Officer is directed to send a copy of this Resolution to the law firm.

SECTION 5. It is found and determined that all formal actions of the Board concerning and relating to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including, without limitation, Section 121.22 of the Revised Code.

SECTION 6. This Resolution shall take effect and be in force from and after the date of its adoption.

Vote: Yes : Yes ; Yes :

Adopted: January 5, 2023

ATTEST:

Juan Davis
Fiscal Officer

[Signature]
Trustee

[Signature]
Trustee

[Signature]
Trustee

RESOLUTION NO. 23-0105-8

Delaware County, Ohio

Mr. Johnson moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to employ 50+1 Public Policy Initiatives on an annual, as-needed basis for 2023, as the township grant writing consultant, at a cost of \$1,200 per month.

Mr. Haney seconded the motion.

Vote:	Johnson	<u>yes</u>
	Garrett	<u>yes abstain</u>
	Haney	<u>yes</u>

Adopted this 5th day of January, 20 23.

Attest:

Jean Davis
Fiscal Officer

Board of Trustees:

[Signature]
[Signature]

RESOLUTION NO. 23-0105-9

Delaware County, Ohio

Mr. Garrett moved for the adoption of the following Resolution:

Be It Resolved by the Board of Trustees of Concord Township, to approve use of township funds for payment of 2023 Delaware County Emergency Management apportionment dues calculated as follows:

End of 2022 Population Estimate of 12,032 = 5.98% of total county population x \$109,617.67 local funding share = \$6,554.55.

Mr. Haney seconded the motion.

Vote:	Johnson	<u>yes</u>
	Garrett	<u>yes</u>
	Haney	<u>yes</u>

Adopted this 5th day of January, 2023.

Attest:

Michelle Davis
Fiscal Officer

Board of Trustees:

[Signature]
[Signature]
[Signature]

CONCORD TOWNSHIP ZONING FEE SCHEDULE

ZONING INSPECTOR, RIC IRVINE 740-881-5338 irvine@concordtwp.org

Effective January 5, 2023 (no change from 2022)

APPLICATIONS

Rezoning, except PRD \$600.00 plus \$150.00 per acre thereafter (\$2500 minimum fee)
Rezoning, for PRD \$600.00 plus \$150.00 per acre thereafter (\$5000 minimum fee)
Major Modification of PRD \$600.00 plus \$150.00 per acre of original PRD (\$5000 minimum)
Conditional use \$600.00
Variance / Appeals \$600.00
Change of Zoning Use Permit \$ 50.00
Administrative Review \$400.00 covers one meeting per board

- Applicant or representative must be present at hearing.
- Additional Charge for court reporter may be charged to the applicant where required by the Boards.
- For purposes of clarification, "BOARD" refers to Zoning Commission or Zoning Appeals Board.
- If an Applicant does not submit proper documents as specified, the Board may turn down the Application.
- If the Board cannot reach a decision and a continuance is requested by the Board, there are not additional fees charged to the Applicant.

RESIDENTIAL

Single Family \$300.00
Multi Family, per unit \$300.00

ACCESSORY STRUCTURES

\$ 50.00

ADDITIONS

To Garage or Residence \$100.00
Decks (no roof) \$ 75.00
Swimming pools (private) \$100.00
Structural change to building \$100.00
Certificate of Compliance included in initial fee
Mobile Home (temporary/farm labor) \$200.00 each 6 months

APPROVAL OF PLATS AND SUBDIVISIONS

Approval \$250.00 plus \$100.00 per lot over one

COMMERCIAL / INDUSTRIAL

New Construction \$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Additions and/or Alterations \$275.00 plus \$15.00 each 100 sq. ft. or fraction thereof
Certificate of Compliance included in initial fee

SIGNS (when zoning certificate required)

Permanent \$300.00
Temporary \$225.00 up to 18 months

CELLULAR TOWER / ANTENNAE

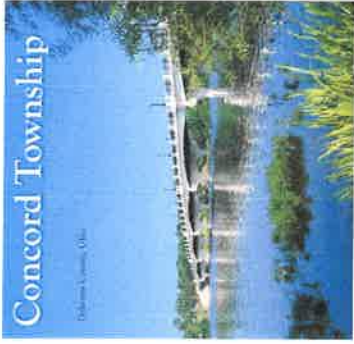
\$500.00

MISCELLANEOUS

Borrow Pits \$500.00
Returned Check Fee \$ 50.00
Zoning Resolution Book \$ 75.00
Comprehensive Plan Book \$ 25.00
Copies, per page \$ 0.25
Both Books on CD \$ 20.00

Any resident with an approved Zoning Certificate on file and there was a house built with incorrect setbacks, as indicated on the Zoning Certificate, the owner will be required to apply for a Variance through the Zoning Inspector and the Board of Zoning Appeals with all fees waived under the following conditions:

1. No Variance applied for which was necessary
2. Not on File (no records available)
3. Variance (setback) is challenged



CONCORD TOWNSHIP, DELAWARE COUNTY, OHIO

Trustees:

Jason Haney
Joe Garrett
Bart Johnson

Fiscal Officer:

Jill M. Davis

OLLER CEMETERY FEES

Effective January 5, 2023 (no change from 2022)

Plots:

\$ 750.00 per grave site residents/property owners
\$1,200.00 per grave site non-residents/next-of-kin

Opening and Closing:

\$ 500.00 Monday-Friday
\$ 700.00 Weekends/Holidays

Interment of Ashes:

\$ 250.00 Monday-Friday
\$ 400.00 Weekends/Holidays

Monument Footers:

\$ 0.60 per square inch

Other Fees:

\$ 50.00 to change lot deeds or maps

6385 Home Road, Delaware, OH 43015

Phone: 740-881-5338 Fax: 740-881-5428 Email: jdavis@concordtwp.org